To:
Councillor Darren Rodwell, Chair of the Cabinet
Councillor J Jones, Chair of the Overview &
Scrutiny Committee

Chris Naylor
Chief Executive's Office
Barking Town Hall
1 Town Square
Barking
IG11 7LU
Website: www.lbbd.gov.uk

Date: 9 April 2020

Dear Councillors

**Urgent Action under Paragraph 4, Chapter 16, Part 2 of the Constitution – Sport and
Leisure Management Support Package**

I am writing to you in your respective capacities to advise that I have taken urgent action
under the provisions of Part 2, Chapter 16, paragraph 4 of the Constitution in order to
approve a package of financial measures to support Sport and Leisure Management Limited
(SLM) during the Covid-19 pandemic.

As the attached report explains, the package of financial measures includes the temporary
suspension of the management fee payments due from SLM to the Council, a 50%
contribution to essential building maintenance costs while facilities are closed to the public
and a loan of £241,000 to cover staff salary costs pending reimbursement from the
Government under the Coronavirus Job Retention Scheme. It is this latter aspect in
particular that requires a decision as soon as possible, as the April payroll is due to be run in
the middle of next week.

In view of the urgency, I have agreed that it is in the Council's best interests to deal with the
matter under the Urgent Action provisions. This letter also acknowledges your agreement to
the implementation of the Special Urgency arrangements as set out in Part 2, Chapter 17,
paragraph 15 of the Constitution as the matter, which qualifies as a 'key decision', had not
been publicised in advance on the Council's Forward Plan in accordance with the Local
Authorities (Executive Arrangements) (Meetings and Access to Information) (England)
Regulations 2012.

In line with procedures, details of this urgent action will be reported to the next meeting of the
Cabinet on 21 April 2020.

Yours sincerely,

Chris Naylor
Chief Executive

cc: Claire Symonds, Andy Knight, Fiona Taylor

Enc: